



PLAINFIELD MUNICIPAL UTILITIES AUTHORITY

127 ROOSEVELT AVENUE • P.O. BOX 5110
PLAINFIELD, N.J. 07061-5110
TEL (908) 226-2518 • FAX (908) 226-2561

PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKING SLIPS, CORRESPONDENCE, ETC.

No. 11-00461

ORDER DATE: 03/23/11
REQUISITION NO:
DELIVERY DATE:
STATE CONTRACT NO:
F.O.B. TERMS:

IRS #22-3419364 TAX EXEMPT UNDER PROVISIONS OF
N.J. SALES & USE TAX ACT (CHAPTER 30, LAW OF 1966).

CHECK NO. 21647
CHECK DATE 6/2/11

Pg.

SHIP TO
VENDOR

P.M.U.A.
127 ROOSEVELT AVE.

PLAINFIELD, NJ 07060

VENDOR #CREATIVE

CREATIVE BLITZ
2560 US HWY 22 SUITE 216
SCOTCH PLAINS NJ 07076

QUANTITY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PUBLIC INFORMATION	1-07-25-300-327	3,125.0000	3,125.00
1.00	SOCIAL MEDIA & COMMUNICATIONS OUTREACH & CONSULTING	1-09-25-300-327	3,125.0000	3,125.00
TOTAL				6,250.00

VOUCHER COPY - SIGN AT X AND RETURN WITH INVOICE FOR PAYMENT

VENDOR'S CERTIFICATION & DECLARATION

DEPARTMENT CERTIFICATION

**VENDOR: DO NOT ACCEPT THIS ORDER
UNLESS SIGNED BY PURCHASING AGENT**

I do solemnly declare and certify under the penalties of the law that the within bill is correct in its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

I, having knowledge of the facts; certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

REQUISITION APPROVAL
[Signature] 3/23/11
DEPARTMENT HEAD DATE

NOTICE TO VENDOR OR CONTRACTOR
1. ORDER NOT VALID WITHOUT AUTHORIZED SIGNATURE.
2. SHIPPING STATEMENT OR BILL OF LADING MUST ACCOMPANY SHIPMENT.
3. NO CHARGES OTHER THAN THOSE SPECIFIED WILL BE ALLOWED WITHOUT APPROVAL OF THE ISSUING DEPARTMENT.
4. INVOICE MUST BE FOWARDED TO ORIGINATING DEPARTMENT WITH SIGNED VOUCHER.

PAYMENT APPROVAL
[Signature] 3/23/11
SIGNATURE DATE

PURCHASE ORDER APPROVAL
[Signature]
PURCHASING AGENT SIGNATURE
3/25/2011 4/4/2011
DATE

X

[Signature] - 5/6/11
CLAIMANT DATE

[Signature] 3/23/11
SIGNATURE DATE

[Signature] 3/23/11
DEPARTMENT HEAD DATE

[Signature] 4/5/11
SIGNATURE DATE

[Signature]
PURCHASING AGENT SIGNATURE
3/25/2011 4/4/2011
DATE
2nd quote Received

VOUCHER COPY - SIGN AT X AND RETURN WITH INVOICE FOR PAYMENT



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			TOTAL	6,250.00

RECEIVING COPY MUST BE FORWARDED TO PURCHASING AS SOON AS ORDER IS RECEIVED.

I HEREBY CERTIFY THAT THE ARTICLES ABOVE SPECIFIED HAVE BEEN RECEIVED OR THE SERVICES PERFORMED, THAT THE QUANTITY NOTED IS CORRECT, AND THE QUALITY IS AS SPECIFIED, EXCEPT AS NOTED.

RECEIVED BY - FULL SIGNATURE *[Signature]* DATE RECEIVED 3/23/11

Partial Complete

VENDOR: DO NOT ACCEPT THIS ORDER UNLESS SIGNED BY PURCHASING AGENT

REQUISITION APPROVAL
[Signature] 3/23/11
DEPARTMENT HEAD DATE

PURCHASE ORDER APPROVAL
[Signature]
PURCHASING AGENT SIGNATURE
3/25/2011 4/4/11
DATE

NOTES



Invoice

May 11, 2011
#2011-002

SERVICE PROVIDER	CUSTOMER
<p>Creative Blitz 2560 US Highway 22, Ste. 216 Scotch Plains, NJ 07076 Fax: (908) 834 0945 Fax: (603) 837 4746 Jazz@creativeblitz.net</p>	<p>Erin Donnelly / Public Information Manager PMUA 127 Roosevelt Avenue Plainfield, NJ 07060 Phone: (908) 226-2518 Fax: erind@pmua.org</p>

PROJECT DESCRIPTION: Social Media Campaign for Plainfield Municipal Utilities Authority (1of 2)

ID	DESCRIPTION	TOTAL
1	<p>Established Facebook Account (Business Page) on Behalf of the PMUA - Account has been populated with all pertinent business information for the Authority. Page reflects the mandates and goals of the PMUA and has other key information which impacts the public interaction with the organization</p> <p>Established Twitter Account (Business Feed) on behalf of the PMUA - As with Facebook account - it reflects all information for the Authority that impacts upon the public communication with the account.</p> <p>The process of building the Authority's Network has begun - a notice went out to a large section of the community (over 4000 emails) asking them to follow the Authority's Facebook page and to subscribe to the Twitter feed. Steps are being taken to add Authority's employees, vendors, consultants and other person(s) or entity(s) who do business with the Authority</p> <p>Ongoing updates have been made to both accounts each week as well as pictures from recent events have been added - this is an ongoing process and more information and pictures will be added.</p> <p>10,000 flyers have been created and are being printed for distribution at the local middle and high schools, churches, community organizations, community college and other local groups.</p>	
		\$ 6,250.00
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