



# PLAINFIELD MUNICIPAL UTILITIES AUTHORITY

127 ROOSEVELT AVENUE • P.O. BOX 5110  
PLAINFIELD, N.J. 07061-5110  
TEL (908) 226-2518 • FAX (908) 226-2561

## PURCHASE ORDER

No. 09-01356

ORDER DATE: 10/01/09

REQUISITION NO:

DELIVERY DATE:

STATE CONTRACT NO:

F.O.B. TERMS:

IRS #22-3412364 TAX EXEMPT UNDER PROVISIONS  
N.J. SALES & USE TAX ACT (CHAPTER 30, LAW OF 19

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P.M.U.A.  
127 ROOSEVELT AVE.  
PLAINFIELD, NJ 07060

VENDOR MCRAE

KELLEN MCRAE  
1256 FITZWATERTOWN ROAD  
ROSLYN PA 19001

QUANTITY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	MISCELLANEOUS GIFT ITEMS	9-07-10-300-400	850.0000	850.00
1.00	EMPLOYEE EVENT DECEMBER 2009	9-09-10-300-400	850.0000	850.00
			TOTAL	1,700.00

**VOUCHER COPY - SIGN AT X AND RETURN WITH INVOICE FOR PAYMENT**

### VENDOR'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

I, having knowledge of the facts; certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

**VENDOR: DO NOT ACCEPT THIS ORDER UNLESS SIGNED BY PURCHASING AGENT AND CHIEF FINANCIAL OFFICER**

REQUISITION APPROVAL

DEPARTMENT HEAD DATE

PURCHASE ORDER APPROVAL

PURCHASING AGENT DATE

CERTIFICATION OF FUNDS

CHIEF FINANCIAL OFFICER DATE

CLAIMANT DATE

SIGNATURE DATE

PAYMENT APPROVAL

SIGNATURE DATE

### NOTICE TO VENDOR OR CONTRACTOR

- ORDER NOT VALID WITHOUT AUTHORIZED SIGNATURES.
- SHIPPING STATEMENT OR BILL OF LADING MUST ACCOMPANY SHIPMENT.
- NO CHARGES OTHER THAN THOSE SPECIFIED WILL BE ALLOWED WITHOUT APPROVAL OF THE ISSUING DEPARTMENT.
- INVOICE MUST BE FORWARDED TO ORIGINATING DEPARTMENT WITH SIGNED VOUCHER.